



Rouse Hill Rams Little Athletics

Working With Children Check (WWCC) Policy

Purpose

Rouse Hill Rams Little Athletics Centre is committed to ensuring the safety and wellbeing of all athletes. In line with our duty of care and Little Athletics NSW policy, this WWCC policy outlines the requirements for all adults (aged 18 years and over) attending our competition nights, training sessions, and other events throughout the season.

Scope

This policy applies to all:

- Committee members
- Coaches
- Age Managers
- Parent helpers and volunteers
- Parents, carers, and guardians present at Little Athletics events

Policy Statement

The Centre places the highest priority on creating a safe environment for children and young people. To assist with safeguarding:

1. Working With Children Declarations
 - Every adult (18+) who attends competition nights or other Centre events must complete a Working With Children Declaration.
 - This requirement ensures we have a record of all adults present and engaged with the Centre in some capacity.

2. Mandatory WWCC Numbers

- A valid Working With Children Check (WWCC) Number is required for adults in roles where they have direct responsibility or unsupervised interaction with children who are not their own. This includes:
 - Committee Members
 - Coaches
 - Age Managers
 - Helpers/volunteers working directly with children (e.g. starters, results entry officials, finish line assistants)

3. Exemptions

- Parents, carers, or guardians whose involvement is limited to assisting their own child (e.g. setting up equipment, general support) are not required to hold a WWCC Number. They must, however, complete the Declaration.

Responsibilities

- RAMS Little Athletics Executive Committee is responsible for:
 - Ensuring all Declarations are collected and securely stored electronically
 - Verifying WWCC Numbers for those in mandatory roles.
 - Maintaining compliance with Little Athletics NSW policy.
- Volunteers and Parents/Carers are responsible for:
 - Completing the Working With Children Declaration before participating in Centre activities.
 - Providing a valid WWCC Number if their role requires it.

Compliance and Breaches

- No person may undertake a role requiring a WWCC Number unless they have provided a valid and verified WWCC clearance.
- Any individual who refuses/ or declines to complete the Declaration will not be permitted to participate in Centre events.
- The Centre reserves the right to refuse or revoke involvement in roles if compliance with this policy is not met.

Review

This policy will be reviewed annually by the Executive Committee to ensure it remains aligned with legislative requirements and Little Athletics NSW guidelines.